

GOVT. OF INDIA
MINISTRY OF AGRICULTURE AND FARMERS' WELFARE
CCS HARYANA AGRICULTURAL UNIVERSITY
EXTENSION EDUCATION INSTITUTE
(NORTHERN-REGION)
NILOKHERI (HARYANA)

Training Title: Managerial Skills for Effective Extension Activities
Duration: 05 Days (01-05 December 2025)
Course Coordinator: Dr. Anil Kumar Rohila, Mobile No.: 94667-76803

Objectives:

- To enhance personal effectiveness
- To enhance managerial competencies
- To build positive and productive work environment

DAY-TO-DAY PROGRAMME

TIME	TOPIC	EXPERT
01.12.2025 (Monday)		
10:00-10:30AM	Registration and Pre-Test	Course Coordinator
10:30-11:15AM	Inauguration and Introductory Session	Regional Director Coordinator, Faculty and Trainees
Tea Break		
11:30-01:00PM	Effective Use of Artificial Intelligence in Modern Era	Dr. S.R. Verma Assistant Professor EEI, Nilokheri
Lunch Break		
02:00-03:30PM	Healthy Lifestyle Practices for Enhancing Managerial Efficiency in Extension Work (Theory)	Dr. Sanjay Kumar Regional Director EEI, Nilokheri
Tea Break		
03:45-05:15PM	Healthy Lifestyle Practices for Enhancing Managerial Efficiency in Extension Work (Practical)	Dr. Sanjay Kumar Regional Director EEI, Nilokheri
02.12.2025 (Tuesday)		
09:00-09:30AM	Recall Session	Course Coordinator
09:30-11:00AM	Use of Social Media for Agricultural Extension Work	Dr. S. R. Verma Assistant Professor EEI, Nilokheri
Tea Break		
11:30-01:00PM	Interpersonal Relationships: The Foundation of Effective Extension Work	Dr. Satyakaam Malik Associate Professor EEI, Nilokheri
Lunch Break		
02:00-06:00PM	Exposure Visit	Course Coordinator

03.12.2025 (Wednesday)		
09:00-09:30AM	Recall Session	Course Coordinator
09:30-11:00AM	Body Language and Personality for Leadership	Dr. Jasvinder Kaur Assistant Professor EEI, Nilokheri
Tea Break		
11:30-01:00PM	Time Management and Conflict Resolution Skills for Extension Officers	Dr. Satyakaam Malik Associate Professor EEI, Nilokheri
Lunch Break		
02:00-03:30PM	Writing Approaches for Farming Community	Dr. R.P. Singh Assistant Professor Manipal University, Jaipur
Tea Break		
03:45-05:15PM	Communication Skills for Excellence in Extension	Dr. Anil Kumar Rohila Assistant Professor EEI, Nilokheri
04.12.2025 (Thursday)		
09:00-09:30AM	Recall Session	Course Coordinator
09:30-11:00AM	Effective Colour Strategies for Publicity	Dr. Anil Kumar Rohila Assistant Professor EEI, Nilokheri
Tea Break		
11:30-01:00PM	Impact of Misinformation on Extension Activities and Decision-Making	Dr. Ajay Kumar Assistant Professor EEI, Nilokheri
Lunch Break		
02:00-06:00PM	Exposure Visit	Course Coordinator
05.12.2025 (Friday)		
09:00-09:30AM	Recall Session	Course Coordinator
09:30-11:00AM	Emotional Intelligence for Building Trust with Farmers	Dr. Jasvinder Kaur Assistant Professor EEI, Nilokheri
Tea Break		
11:10-12:30PM	Use of Motivation Techniques during Extension Activities	Dr. Anil Kumar Rohila Assistant Professor EEI, Nilokheri
12:30-01:00PM	Post-Test and Feedback Performa	Course Coordinator
01:00-01:30PM	Valedictory Session	Regional Director Coordinator, Faculty and Trainees