

**EXTENSION EDUCATION INSTITUTE  
DIRECTORATE OF EXTENSION  
MoA&FW, GOVT. OF INDIA  
CCS HAU, NILOKHERI (HARYANA)**

**Proceedings of the 32<sup>nd</sup> Management Committee Meeting of Extension Education Institute, Nilokheri held at 11:00am on 30.04.2022 at SKUAST, Kashmir, Srinagar (J&K) under the Chairmanship of Prof. B. R. Kamboj, Vice-Chancellor, CCS HAU, Hisar.**

The following were present:

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| <b>Prof. B. R. Kamboj, Chairman-cum-Vice-Chancellor, CCS HAU, Hisar</b>  | <b>Chairman</b>         |
| <b>Prof. Nazir A. Ganai, Vice-Chancellor, SKUAST, Kashmir</b>            | <b>Special Invitee</b>  |
| <b>Dr. Hardeep Singh (IAS), Director General Agriculture, Haryana</b>    | <b>Member</b>           |
| <b>Dr. Manish Bhatia, Director (Admn.), DoE, MoA&amp;FW, New Delhi</b>   | <b>Member</b>           |
| <b>Dr. B. S. Mandal, Director Extension Education, CCS HAU, Hisar</b>    | <b>Member</b>           |
| <b>Sh. Naveen Jain, Comptroller, CCS HAU, Hisar</b>                      | <b>Member</b>           |
| <b>Dr. Dil Mohmad Makhsoomi, Director Extension, SKUAST, Kashmir</b>     | <b>Member</b>           |
| <b>Dr. Subhash Singh, Director, SAMETI, Ranchi (Jharkhand)</b>           | <b>Member</b>           |
| <b>Dr. Jitendra Prasad, Director, BAMETI, Patna (Bihar)</b>              | <b>Member</b>           |
| <b>Dr. V. K. Gupta, OSD to Director Horticulture, Jammu</b>              | <b>Member</b>           |
| <b>Er. Jagminder Nain, Joint Director (CRM), Panchkula (Haryana)</b>     | <b>Special Invitee</b>  |
| <b>Dr. Imran Nazir, T.O., Rep., Director Sheep Husbandry, Kashmir</b>    | <b>Special Invitee</b>  |
| <b>Dr. Anil Gupta, CEO/JD, Rep., Director, Animal Husbandry, Kashmir</b> | <b>Special Invitee</b>  |
| <b>Dr. Atul Dhingra, OSD to VC, CCS HAU, Hisar</b>                       | <b>Special Invitee</b>  |
| <b>Dr. M. N. Khan, Director Education, SKUAST, Kashmir</b>               | <b>Special Invitee</b>  |
| <b>Dr. Mohammad Qasim Gani, JD, Rep., Director Agriculture, Kashmir</b>  | <b>Special Invitee</b>  |
| <b>Dr. Farahanaz Rasool, Deputy Director, SAMETI, SKUAST, Kashmir</b>    | <b>Special Invitee</b>  |
| <b>Dr. Anil Kumar Rohila, Asstt. Prof. EEI, Nilokheri</b>                | <b>Special Invitee</b>  |
| <b>Dr. Nasib Singh, Regional Director, EEI, Nilokheri</b>                | <b>Member-Secretary</b> |

The following were present virtually:

|   |               |
|---|---------------|
| <b>Dr. G. Jaya, Rep., Director General, MANAGE, Hyderabad</b> | <b>Member</b> |
| <b>Rep., Director, NDRI, Karnal</b>                           | <b>Member</b> |
| <b>Director, Horticulture, Punjab</b>                         | <b>Member</b> |
| <b>Director, PAMETI, Ludhiana (Punjab)</b>                    | <b>Member</b> |
| <b>Director, SAMETI (U.P.)</b>                                | <b>Member</b> |
| <b>Director, SAMETI, Pantnagar (Uttarakhand)</b>              | <b>Member</b> |
| <b>Director, SAMETI, Mashobra (H.P.)</b>                      | <b>Member</b> |
| <b>Director, HAMETI, Jind (Haryana)</b>                       | <b>Member</b> |
| <b>Joint Director, DoE, MoA&amp;FW, New Delhi</b>             | <b>Member</b> |

At the outset of the meeting, the Chairman welcomed all the members of the Management Committee and briefed the objective of the meeting.

After the welcome address, the Member-Secretary, Management Committee gave insights about the action taken regarding 31<sup>st</sup> proceeding and presented the agendas of 32<sup>nd</sup> Management Committee Meeting of EEI, Nilokheri.

### **32.1 Confirmation of the proceedings of 31<sup>st</sup> meeting**

Management Committee confirmed the proceedings of 31<sup>st</sup> Management Committee Meeting of EEI, Nilokheri.

### **32.2 Follow up action on the proceeding of 31<sup>st</sup> meeting**

The follow up action of the proceedings of 31<sup>st</sup> meeting was reviewed and noted by the members of the committee with the following observations:

#### **I. Thoroughfare for residents of Model Farm**

Member-Secretary, Management Committee informed the house that correspondence has been made in this regard with District Administration, Karnal and issue is pending till now. The Director General Agriculture, Haryana has pointed out that a meeting of the officers of the local revenue department may be convened with him at the earliest to solve this issue.

#### **II. Construction of Administrative Block**

The Member-Secretary, Management Committee informed that proposal has been submitted to DoE, MoA&FW, GoI. While, Dr. Manish Bhatia, Director Administration, GoI suggested to follow up the proposal for sanction from the higher authority i.e., DoE, MoA&FW, GoI for release of grant for construction of Administrative Block at EEI, Nilokheri.

#### **III. Filling of vacant posts**

The Chairman, Management Committee pointed out that the Member-Secretary-cum-Regional Director may submit proposal for recruitment of the vacant post and the post shall be filled in at the earliest through recruitment. However, the incumbents who have been recruited against the posts of EEI, Nilokheri may be transferred back from where they are now working.

#### **IV. Construction of water overhead tank**

Member-Secretary, Management Committee told that as per Engineering Unit, plastic tank will not fulfill the requirement of the institute. The information already has been sent to DoE, MoA&FW, GoI in this regard.

#### **V. Preparation of separate website**

House desired that the website should be regularly updated on real time basis and all the latest information should be available on the website. Chairman directed to Member-Secretary, Management Committee that Nodal Officer may be nominated for this purpose and if website needed to redesign/develop then all NIC compliances should be adopted with terms and conditions in the certificate from website developer/contractor.

#### **VI. Approval of Centre of Excellence**

All members suggested that proposal may be sent after filling up all vacant post to DoE, MoA&FW, GoI for further necessary action.

#### **VII. Approval of Diploma in Agricultural Journalism**

House desired that proposal for approval of this Diploma may be sent after filling up all vacant posts.

## **VIII. Civil Works**

Member-Secretary, Management Committee informed the house that correspondence has been made in this regard. However, Chairman directed Member-Secretary to make correspondence again with Engineering Unit, CCSHAU for special repair of building/houses of the institute.

## **IX. Success Stories**

It was decided that success stories should be replicated timely. EEI, Nilokheri may get help from State Agricultural Universities/SAMETIs/KVKs/NGOs/Agriculture and allied departments of nine northern states under its jurisdiction to collect success stories. DG Agriculture, Haryana suggested that provision of Rs.10,000/- with certificate may be made for an award (02) to the farmers i.e. male and female each for best success story.

## **X. TA/DA or honorarium to members of the Management Committee**

The Director Administration, DoE, GoI pointed out that funds are being provided by the funding agency and TA/DA shall be given to permanent/ regular member of Management Committee, with the permission of Chairman-cum-Vice-Chancellor under permissible rules because administrative and management control of EEI, Nilokheri has been shifted to CCSHAU, Hisar. However, the provision of sitting allowance may be explored as per other institutes of ICAR i.e. CSSRI, NDRI, IIW&BR etc.

### **32.3 Review of training programme (2019-20, 2020-21 & 2021-22)**

Members appreciated the working and strategies so adopted during the last year and further stated that EEI, Nilokheri achieved the highest participation in the history of 50 years of EEI, Nilokheri under dynamic leadership of the worthy Vice-Chancellor, CCSHAU. However, Dr. M. Q. Gani, Joint Director, Rep. of Director Agriculture, Kashmir who took 2-3 trainings from EEI, Nilokheri during his service tenure also admired the content and quality of EEI, Nilokheri training programs. Further, house desired that off campus trainings should be increased for the year 2022-23. The Vice-Chancellor, SKUAST suggested that number of trainings may be increased in collaboration with SKUAST, Kashmir for this year.

### **32.4 Review of budget (2019-20, 2020-21 & 2021-22)**

Member-Secretary, Management Committee informed the house that low budget utilization is due to COVID-19 because majority of trainings have been conducted through online mode.

### **32.5 Approval of budget (2022-23)**

The budget for the year 2022-23 has been reviewed and approved.

### **32.6 Approval of training programme for the year 2022-23**

The training programme for the year 2022-23 approved as proposed. However, Off Campus trainings may be increased after filling of vacant posts.

**32.7 Designation for faculty of EEI, Nilokheri on the pattern of DHRM and SNIATTE, CCSHAU, Hisar**

The case of change of designations i.e. Assistant Professor/Associate Professor/Professor as per DHRM was discussed; however, members felt that same designation may be continued with for the time being.

**32.8 Appointment of Training Associate/Teaching Associate**

The proposal discussed in details and not approved by the house. Chairman, Management Committee directed to the Member-Secretary to send the proposal for filling up all the vacant post shall be filled in at the earliest through recruitment or transfer.

**32.9 Enhancement of entertainment charges**

Chairman, Management Committee informed the house that a committee has been constituted for enhancement of entertainment charges in respect of other offices also. The proposal may be sent to Chairman and case will be discussed in the constituted committee and action shall be taken after the recommendations of the committee. For the time being, in case the entertainment charges exceed the limit, the Regional Director may send the case for sanction of the excess amount of entertainment to the Comptroller, CCSHAU.

**32.10 Delegation of power to Regional Director for use/send the vehicle out of state**

The proposal discussed and it has been decided to continue the existing procedure.

**32.11 Review of Teaching/Non-Teaching posts**

House decided that a proposal may be sent by the Member-Secretary to Competent Authority to review the sanctioned teaching and non-teaching posts of EEI, Nilokheri.

**32.12 Any other items with the permission of chair**

1. The Comptroller, CCSHAU pointed out that the staff of EEI, Nilokheri is retiring. The budget of EEI, Nilokheri is being released by the DoE, MoA&FW, Govt. of India for only salary whereas the university is making payment of pension etc. to the retirees. Hence, there is need to take up the matter with DoE, MoA&FW, Govt. of India to provide budget for this purpose. It was decided by the Chairman that the Comptroller, CCSHAU may take up this matter with the funding agency i.e. DoE, MoA&FW, Govt. of India.
2. Director Administration, DoE, MoA&FW, Govt. of India suggested that one session in each training should be included about ongoing schemes/programmes of the Govt. of India for the awareness of extension workers/farming community.
3. Director, PAMETI, Ludhiana suggested that for smooth and efficient working and being national Institute, the Regional Director, EEI may vest the power equivalent to Dean/Director of CCSHAU, Hisar. If not possible than EEI, Nilokheri should be shifted under the control of Director, HRM of CCSHAU, Hisar because the working of Academy of Agricultural Research & Education Management (AAREM), HRM, CCSHAU also same i.e. to organize in-service training/refresher courses.

4. Director, SAMETI, Rehmankhera, U.P. suggested that faculty members of EEI, Nilokheri should be encouraged to enhance their skills by making their participation in training programs in and outside the India.

**The meeting ended with vote of thanks to the Chair.**

**Sd/-**  
**(19.05.2022)**  
**Member-Secretary**  
**Management Committee, EEI**

**Sd/-**  
**(13.06.2022)**  
**Chairman**  
**Management Committee, EEI**

**Endst No. EEI/NLK/2022/3811-3845**

**Date: 18.06.2022**

**A copy of the proceeding is forwarded to the following for information:**

1. OSD to VC, CCS HAU, Hisar
2. SVC to Vice-Chancellor for kind information of worthy VC, CCSHAU, Hisar
3. Director General, MANAGE, Hyderabad
4. Additional Commissioner, DoE, MoA&FW, GoI, New Delhi
5. Director (Administration), DoE, MoA&FW, GoI, New Delhi
6. Director (Training), DoE, MoA&FW, GoI, N. Delhi
7. Joint Director, DoE, MoA&FW, GoI, New Delhi
8. SVC to Vice-Chancellor for kind information of worthy VC, SKUAST, Kashmir
9. Director General Agriculture, Haryana
10. Director Agriculture, Ranchi (Jharkhand)
11. Director of Fisheries, Lucknow (U.P.)
12. Director, Horticulture, Punjab
13. Director Extension Education, CCS HAU, Hisar
14. Comptroller, CCS HAU, Hisar
15. Director, NDRI, Karnal
16. Director SAMETI, SKUAST, Kashmir
17. Director SAMETI, SKUAST, Jammu
18. Director, SAMETI, Ranchi (Jharkhand)
19. Director, BAMETI, Patna (Bihar)
20. Director, PAMETI, Ludhiana (Punjab)
21. Director, SAMETI (U.P.)
22. Director, SAMETI, Pantnagar (Uttarakhand)
23. Director, SAMETI, Mashobra (H.P.)
24. Director, HAMETI, Jind (Haryana)
25. Sh. Jaidev Singh, Delhi
26. Sh. Jitender Singh, Jind
27. Dr. Kamal Gupta, MLA, Hisar
28. Director Education, SKUAST, Kashmir
29. Director Horticulture, Jammu
30. Joint Director (CRM), Panchkula (Haryana)
31. Director Sheep Husbandry, Kashmir
32. Director, Animal Husbandry, Kashmir
33. Director Agriculture, Kashmir
34. Deputy Director, SAMETI, SKUAST, Kashmir
35. Dr. A. K. Rohila, EEI, Nilokheri