

**EXTENSION EDUCATION INSTITUTE
NILOKHERI (HARYANA)**

Proceedings of the 33Rd Management Committee Meeting of Extension Education Institute, Nilokheri (in Hybrid mode) held at CCS Haryana Agricultural University, Hisar on 25th March, 2026 at 11:00 am under the Chairmanship of Prof. B. R. Kamboj, Chairman, Management Committee and Vice-Chancellor, CCS HAU, Hisar.

The following were present:

1. Prof. B. R. Kamboj, Chairman, MC, EEI and Vice-Chancellor, CCSHAU	Chairman
2. Sh. Ghanshyam Dass, MLA, Yamunanagar	Member
3. Dr. Ramesh Kumar, DEE and DHRM, CCS HAU, Hisar	Member
4. Sh. Rajiv Mor, Rep. Comptroller, CCS HAU, Hisar	Member
5. Dr. Pawan Kumar, Registrar, CCSHAU, Hisar	Special Invitee
6. Dr. Rajbir Garg, EO-cum-SE and DR, CCS HAU, Hisar	Special Invitee
7. Dr. Ajay Kumar, Assistant Professor, EEI, Nilokheri	Special Invitee
8. Dr. Anil K. Rohila, Assistant Professor, EEI, Nilokheri	Special Invitee
9. Dr. Sanjay Kumar, Regional Director, EEI, Nilokheri	Member-Secretary

The following were present virtually:

1. Dr. Sanjay Kumar, Addl. Commissioner (Training), DA&FW, GoI, New Delhi	Member
2. Dr. Sailesh Mishra, Director (ET), DA&FW, GoI, New Delhi	Member
3. Sh. N. Selvam, JD (Training), DA&FW, GoI, New Delhi	Special Invitee
4. Dr. Shalendra, Director (Agricultural Marketing), MANAGE, Hyderabad	Member
5. Dr. Satish Kumar Sanwal, ICAR-CSSRI, Karnal	Member
6. Dr. Rajbir Singh, Rep. Director of Agriculture and Farmers Welfare, Haryana	Member
7. Dr. Raihana Habib, DEE, SKUAST-K and Director, SAMETI, Kashmir (J&K)	Member
8. Dr. Karam Chand, Director, HAMETI, Jind (Haryana)	Member
9. Dr. Bharti Madan, Rep. Director, PAMETI, Ludhiana (Punjab)	Member
10. Dr. B.D. Singh, Rep. Director, SAMETI, Pantnagar (Uttarakhand)	Member
11. Ms. Puja, Rep. Director, SAMETI, Jammu (J&K)	Member
12. Ms. Kumud, Rep. Director, SAMETI, Ranchi (Jharkhand)	Member
13. Ms. Sharda Sharma, Rep. Director, BAMETI, Patna (Bihar)	Member
14. Sh. Mukesh Kumar, Progressive Farmer	Member
15. Sh. Gurmail Singh, Progressive Farmer	Member

Dr. Anil Kumar Rohila, Assistant Professor, EEI, Nilokheri, welcomed all the members to the meeting. At the outset, the Chairman also extended a warm welcome to the members and special invitees of the Management Committee and briefed them on the objectives of the meeting. Following this, the Member-Secretary, Management Committee, presented insights on the action taken regarding the proceedings of the 32nd Management Committee Meeting and agenda items for the 33rd Management Committee Meeting of EEI, Nilokheri.

1. Confirmation of the proceedings of the 32st meeting

The institute did not receive any objection from the members of the management committee. So, it was assumed that the proceedings of the 32nd meeting are hereby confirmed.

2. Follow up action on the proceeding of 32st meeting

The follow up action of the proceedings of 32st meeting was reviewed and no objection was received from members of the management committee. So, it has been assumed that the action taken is satisfactory and up to mark.

3. Review of Training Calendar (2023-24 and 2024-25)

The house noted and approved the review of the Training Calendar for the years 2023–24 and 2024–25, including the details of programmes conducted and participant statistics as presented.

4. Review of Budget (2023-24 and 2024-25)

The house approved the review of the budget for the years 2023–24 and 2024–25, including the details of budget allocation and utilization as presented. The house also appreciated the effective utilization of funds.

5. Approval of Training Programmes (2025-26)

Training Calendar (2025–26) approved by the Chairman and members, as recommended by the Academic Committee of the Institute. The house appreciated the comprehensive planning and advised that the programmes should be implemented as per the approved schedule.

6. Approval of Budget (2025-26)

The House considered and approved the budget for the year 2025–26, including the details of funds demanded, sanctioned, and expenditure incurred up to 16.03.2026. The house noted the significant gap between the budget demanded and the amount sanctioned and advised that necessary efforts may be made to bridge the gap and ensure optimal utilization of available funds.

7. Review of Participation (2025-26)

The house noted and approved the progress of training programmes conducted during the year 2025–26. Out of 46 scheduled programmes, 43 were successfully conducted, along with two additional programmes (one webinar and one workshop). A total of 1331 officers participated in these programmes. The house appreciated the efforts of EEI, Nilokheri in achieving a high level of programme implementation. On being query, the Member Secretary informed that despite being a large state, the participation from Uttar Pradesh was comparatively low. The Chairman emphasized that special efforts should be made to enhance participation from Uttar Pradesh in future training programmes.

8. Approval of Revision of Cost Norms for Training Component

The House considered the proposal regarding the revision of cost norms for the training component as communicated by the funding agency. The travelling expenditure of participants will be borne by the respective host departments/institutes, as per the direction of the funding agency guidelines.

9. Financial Status and Request for Support

The Member Secretary requested that grants from the funding agency should be released in a timely manner to ensure smooth payment of salaries, arrears, and conduct of training programmes. After deliberations, the house approved that CCS Haryana Agricultural University may provide financial support through provisional sanction in cases of shortfall in budget allocation or delay in release of budget, for payment of salaries & arrears, and conduct of training programmes, subject to adjustment/settlement in the current or subsequent financial year, based on the grants released by the funding agency.

10. Change of Designation from Regional Director to Director

After deliberation, the Chairman observed that the designation of EEI, Nilokheri, will remain unchanged in accordance with the rules of the University.

11. Delegation of Power to Regional Director for Approval of Tour Programmes and Use of Institute Vehicle outside the state

The house noted that the current delegation of powers to the Regional Director, EEI, Nilokheri, is adequate and decided that no change in the existing powers is required, in accordance with the procedures of the University.

12. Mandatory Participation in EEI, Nilokheri Training Programmes

The house noted that the response from the Heads/Directors of client States/UTs regarding nominations for training programmes organized by EEI, Nilokheri is poor. The House agreed that efforts should be made to ensure mandatory participation of officers in these programmes. The Chairman also requested to Addl. Commissioner

(Training) to issue necessary directions to Heads/Directors of the Cliental States/UTs to increase the nominations of the participation. Dr. Sanjay Kumar, Additional Commissioner agreed that the Government of India will circulate the letter to the concerned departments of states/UTs under jurisdiction of EEI, Nilokheri to ensure timely and mandatory nomination of officers for participation in training programmes conducted by EEI, Nilokheri.

13. Construction of New Training Hall

The House considered the proposal for the construction of a new training hall at EEI, Nilokheri, with a minimum seating capacity of 100 participants, to facilitate parallel training programmes and host important events. The house noted that an amount of Rs. 1.50 crore is proposed for the construction, including furniture and related facilities. The Chairman requested the funding agency to arrange the necessary funds. The Chairman directed the Member-Secretary to demand the fund for training hall in Annual Action Plan (2026-27). He also ensures that he will issue the necessary direction to the Engineering Unit in construction of the training hall as and when the funds will be received. The Joint Director (Extension Training) emphasized that there should not be any delay in the submission of the rough estimate for the proposal, as experienced last year. He also ensured that maximum efforts will be made to arrange the fund during the financial year 2026-27.

14. Thoroughfare for residents of Model Farm

After deliberation, the house decided that the issue should be resolved with the authorities concerned i.e., Govt. of India, in consultation with the District Administration.

15. Demolition of old quarters or major renovation and construction of new quarters

The Chairman emphasized the urgency of the matter and requested that the necessary grant may be arranged promptly to facilitate demolition, renovation, or construction of new quarters, as required, to ensure the safety of the Institute's personnel.

16. Purchase of New Vehicle for Off Campus Programmes and other activities

The house noted that the Institute currently has one mini bus and one staff car procured in 2018–19. After deliberation, it was decided that there is no need to purchase a new vehicle.

17. Appointment of Senior Research Fellow (SRF)

The House noted that out of 10 sanctioned faculty posts, six have been filled. The Chairman suggested that the vacant posts will be filled through regular appointments.

18. Any other items with the permission of chair.

- a) Sh. Ghanshyam Dass, MLA, Yamunanagar suggested to conduct Management Committee Meeting in physical mode during every year.
- b) The House considered the proposed budget for the year 2025–26, amounting to Rs. 16.75 crore, against which Rs. 4.80 crore was sanctioned. Sh. Ghansyam Rana, MLA, inquired about the reason for the significant difference between the proposed and sanctioned budget. The Member Secretary explained that an amount of Rs. 10.5 crore had been proposed under Civil Works for the construction of the new Seminar Hall and other buildings at EEI, Nilokheri, which was not sanctioned in the approved budget. It was further clarified that this difference does not affect the ongoing progress and functioning of the Institute.
- c) The Director (Extension Training) advised that training programmes should also be conducted during the months of April and May, means all the months of a year. Further, he suggested that each faculty member employed at EEI, Nilokheri, may be assigned 10 to 12 training programmes during the next year to ensure effective coverage and optimal utilization of resources.
- d) Sh. Gurmail Singh suggested inviting the progressive farmers and organising exposure visits during the training programmes. The Member Secretary informed the house that progressive farmers are already being invited by the Institute, and exposure visits are also conducted as part of the programmes

The meeting ended with vote of thanks by Dr. Anil K. Rohila, EEI, Nilokheri.

Member-Secretary
Management Committee
EEI, Nilokheri